

Final
March 8, 1994

MINUTES OF THE INDUSTRIAL HYGIENE
COORDINATING COMMITTEE MEETING
DECEMBER 2 AND 3, 1993
DENVER, COLORADO

Janet Torma-Krajewski, Chair of the Industrial Hygiene Coordinating Committee (IHCC), called the meeting to order at 8:35 a.m. on December 2, 1993. The following members were present:

Member	Office
Harvey Grasso	San Francisco Operations Office
Bill Suiter	Nevada Operations Office
Russell Baumeister	Yucca Mountain Project Office/RW-20
D. Curtis Watson	Richland Operations Office
Don Harvey	DP-624
John Serocki	EM-23/GTN
Owen Thompson	EM-23/GTN-TRV
Lakshmi P. Singh	Savannah River Operations
David Weitzman	EH-412/GTM
Lia Stamoudis	Chicago Operations Office
Don Michaelson	Idaho Operations Office
Jay Larson	ER-8/GTN
Joyce Beck	Golden Field Office
Michael Garcia	Albuquerque Field Office
Janet Torma-Krajewski	Rocky Flats Office
Jim Slawski	DP-624

The following non-members were present as guests invited by IHCC members for their technical expertise:

Monty Herr, LLNL, invited by Jim Slawski
John Janous, Intech Inc., invited by John Serocki
Diann Kraft-Puzon, Intech Inc., invited by John Serocki

A. Approval of Conference Call Minutes

The Chair asked for comments on the minutes of the conference call held on September 29, 1993. There were no comments. A motion to approve the minutes as they stand was seconded and passed unanimously.

B. Update of Charter Approval

David Weitzman reported that the transmittal memo for the Draft Charter is in EH-40; it has not yet been transmitted to EH-1. He mentioned that the department Total Quality Management (TQM) representative has been using the Draft Charter as an example of TQM.

C. Publicizing the IHCC

The Committee agreed that an article on the IHCC should be published in DOE This Month as soon as possible, without waiting for the draft Charter to be approved. The Committee also agreed that draft articles will be faxed out to members for comment, with due dates for returning comments to the Chair.

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Action Item

David Weitzman will prepare the article for DOE This Month.

Local operations people will take steps to publicize the IHCC to their organizations, including submitting articles for any local publications that are available.

D. TRADE Presentation

Deborah McFalls, Oak Ridge Institute for Science and Education (ORISE), gave a presentation on the Training Resources and Data Exchange (TRADE) organization. Mike Ray, program manager for ORISE, discussed the surveys that the TRADE organization sent out to its members.

E. Identifying Industrial Hygiene Technical Expertise

Don Michaelson reported that the Pearl Directory is not sufficient for the purposes of the IHCC. To update the Directory, another survey would have to be done.

Action Items

Don Harvey will locate the database on technical expertise created in response to Defense Nuclear Facility Safety Board (DNFSB) Recommendation 91-1. He will report his findings to David Weitzman. Mr. Weitzman will look into the survey performed by EH-30. He will present his findings to the Committee at the next meeting and ask for recommendations.

F. Presentations

Industrial Hygiene Graduate Fellowship Program

Craig Williamson, Program Director, gave a presentation on the Industrial Hygiene Graduate Fellowship Program.

Technical Information Services

Mary Schonsberg, Idaho National Engineering Laboratory, gave a presentation on the Technical Information Services.

Asbestos Standard

Joe Labauve, Los Alamos National Laboratory, gave a presentation on the Asbestos Standard.

Standard for Employee Exposure to Hazardous Chemical Agents

Bill Perry, Meridian, and Steve Chiusano, Lawrence Livermore National Laboratory, spoke on the Standard for Employee Exposure to Hazardous Chemical Agents.

Hazardous Waste Operations and Emergency Response Standard

Gail Kleiner, EH-412, gave a presentation on the Hazardous Waste Operations and Emergency Response (HAZWOPER) Standard.

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Industrial Hygiene Standard for Noise

Matthew Smith, Pacific Northwest Laboratory, and Alice Suiter, Pacific Northwest Laboratory, gave a presentation on the Industrial Hygiene Standard for Noise.

HAZWOPER Health and Safety Handbook

Gail Kleiner, EH-412, gave a presentation on the HAZWOPER Health and Safety Handbook.

Non-Ionizing Radiation

John Leonowich, Pacific Northwest Laboratory, gave a presentation on the Industrial Hygiene Standard for Non-Ionizing Radiation.

G. Nuclear Safety

The Chair opened a discussion on nuclear safety requirements and how the Safety Analysis Reports interact with health and safety requirements.

Action Items

Don Harvey will arrange a presentation by a Safety Analysis expert for the next IHCC meeting.

Every member will consider how to make an outreach towards the nuclear safety community in the member's areas of representation.

H. Defense Nuclear Facility Safety Board Recommendation 93-3 Implementation Plan

Mark Jones, Training Program Manager for the Office of Special Projects (EH-5), discussed the Implementation Plan for DNFSB Recommendations 93-3 and 92-7. He offered to set up a meeting between the Chair of the IHCC and the Chair of the Technical Personnel Coordinating Committee, Tom Evans. Mr. Jones also agreed to keep the IHCC up to date on the actions of the Technical Personnel Coordinating Committee.

I. Review Process for Technical Standards

The Chair discussed the review process for the technical standards and handbooks.

- Each member receives a copy of the EH document.
- Members solicit comments from their areas of representation.
- Members give comments to subcommittee chairs.
- Subcommittees discuss comments.
- Subcommittee chairs make recommendations to the IHCC.

The chairs of the subcommittees are as follows: Don Harvey, Noise; Michael Garcia, Asbestos in Buildings; Harvey Grasso, Non-Ionizing Radiation; L.P. Singh, HAZWOPER; Jay Larson, Exposure Assessment; and Othalene Lawrence, Ergonomics.

The Committee agreed that the Operations Office will distribute the documents at the local level.

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Action Items

Comments on the HAZWOPER Technical Standard and Handbook, the Outline for the Exposure Assessment Standard, and the Non-Ionizing Radiation Standard will be due to the subcommittee chairs on January 24, 1994.

The subcommittees will make recommendations on these documents to the entire Committee at the next meeting in late February.

Comments on the Noise Standard, the Ergonomics Standard, and the Asbestos Standard will be due to the subcommittee chairs at the next meeting.

J. Meeting Venue

The next meeting will be held on the first week of March, either Tuesday and Wednesday or Wednesday and Thursday, in the Las Vegas area. The Committee agreed that one and a half days was too short, and the next meeting should be two days.

The meeting was adjourned at 12:00 on Friday, December 3, 1993.

Minutes approved:

Janet Torma-Krajewski
Janet Torma-Krajewski, Chair